Methodology of Election Costs						
Categories	Shasta Method	Sonoma Method	Los Angeles Method	Sacramento Method	Marin Method	Santa Barbara Method
	Generic proportional share (modified SLO Method)	Generic proportional share (who caused that ballot style?)	Proportional share method allocated based on the number of precincts, but may be allocated based on the number of voters or vote by mail requests, depending on cost category.	Retrospective fee schedule	Based on jurisdictional cost study developed in August of 2002	Based on jurisdictional cost study amended in 2006
Pre-Election Costs						
Election Setup and Labor for Planning and Preparation	Cost = Actual labor wage and benefits paid x hours worked. Cost is prorated to the entities based on the number of contests in entities. Examples: Election set up, planning and preparation, legal notice preparation, campaign disclosure manual and candidate guides.	Cost = Actual labor wage and benefits x hours worked. Cost is prorated to the entities based on number of contests. * Billing only occurs if staff has coded salaries as pre-election labor.	Cost consists of charges for labor and services and supplies associated with preparing and coordinating election filing procedures, as well as ensuring jurisdictions' compliance with resolutions. The cost is allocated based on the number of sample ballot pages and the total participating jurisdictions.	Base set up fee. $3,353.00 for 6/3/14. $1,818 for 11/4/14. Examples the same as SLO Method	Based on fee determined by cost study. Base set up fee of $250.00 for jurisdictions other than cities. Set up fee for cities is $50.00 (justification for difference is that cities file their own candidates).	Do not charge for jurisdictions not going to election.
Election Setup and Labor for Candidate/Measure Filing	Cost = Actual labor wage and benefits paid x hours worked. Cost is prorated based on the number of entities that had candidate or measure filings in the Elections Division office. Examples: time spent with candidate filing at counter, verifying signature in lieu and nomination signatures, qualifying the candidate.	Cost = Actual labor wage and benefits x hours worked. Cost is prorated to the entities based on number of contests. * Billing only occurs if staff has coded salaries as pre-election labor	Cost consists of charges for labor and services and supplies associated with preparing and coordinating election filing procedures, as well as ensuring jurisdictions' compliance with resolutions. The cost is allocated based on the number of sample ballot pages and the total participating jurisdictions	Base set up fee. $3,353.00 for 6/3/14. $1,818 for 11/4/14. Examples the same as SLO Method	Total Cost of Election: Number of registered voters x candidate cost factor = weighted registration factor. Weighted registration factor per jurisdiction divided by total weighted registration factor = percentage cost factor. Total Election Cost x Percentage Cost Factor = Allocation of Election Cost.	Jurisdictional Cost: Number of registered voters x factor = weighted average of registered voters. Weighted Average of registered voters per jurisdiction/divided by total weighted average of registered voters = weighted average factor. Weighted average factor is then multiplied by pooled voter cost; sample ballot costs; and division indirect charges. Direct identified charges are then added to come up with total allocated costs.

Pre-Election Costs (Non-Labor)	Costs can be allocated and specifically identified to each entity. Examples printing and supply costs, and publishing legal notices. (Example: school bond measures)	Cost = Actual labor wage and benefits x hours worked. Cost is prorated to the entities based on number of contests. * Billing only occurs if staff has coded salaries as pre-election labor	Cost consists of charges for labor and services and supplies associated with preparing and coordinating election filing procedures, ballot material processing, as well as ensuring jurisdictions' compliance with resolutions. The cost is allocated based on the number of sample ballot pages and the total participating jurisdictions	Base set up fee. $3,353.00 for 6/3/14. $1,818 for 11/4/14. Examples the same as Julie Method	Total Cost of Election. Number of registered voters x total candidate cost factor = weighted registration factor. Weighted registration factor per jurisdiction divided by total weighted registration factor = percentage cost factor. Total Election Cost x Percentage Cost Factor = Allocation of Election Cost.	Total Cost of Election.
Additional Comments	Charge pre-election costs separately for entities not going to election. Cities are charged based upon whether they file their own candidates or not. Cities are not charged ICRP.		Precincting: Costs consist of labor and services and supplies charges to define required precinct boundaries. This cost is allocated among all participating jurisdictions on a cost per precinct basis.		Total Cost of Election. Number of registered voters x total candidate cost factor = weighted registration factor. Weighted registration factor per jurisdiction divided by total weighted registration factor = percentage cost factor. Total Election Cost x Percentage Cost Factor = Allocation of Election Cost.	Total Cost of Election.
Precinct Costs						
Election Day/ Night Workers	Actual labor wage and benefits paid to temporary staff. Inspectors, precinct officers, rovers and troubleshooters are paid a stipend. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Wages paid to temporary staff, inspectors, officers, rovers and troubleshooters. Total cost divided by number of registered voters equals election cost per voter. Cost = Actual labor wage and benefits x hours worked. Cost is prorated to the entities based on number of contests and the number of registered voters	Costs consist of charges for Sheriff, Fire Warden, Communications, Mechanical, Electrical support services and public relations activity on Election Day. Sheriff Services are required to transport official ballots to the Tally Center. Electrical and mechanical support services are required at The Tally Center to monitor and address issues of election operations. The cost is allocated among participating jurisdictions on a per precinct basis.	Wages paid to temporary staff, inspectors, officers, rovers and troubleshooters. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.

Employees	Permanent and temporary employee precinct labor during the entire election cycle. Actual labor wage and benefits paid x hours worked. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Permanent and temporary employee precinct labor during the entire election cycle. Cost = Actual labor wage and benefits x hours worked. Cost is prorated to the entities based on number of contests and registered voters	Costs consist of charges for recruiting and training precinct officers, coordinating and securing polling places, and car and truck rental expenses associated with these tasks. Precinct officer payroll, polling place rentals and custodial services on Election Day, assembly of vote recorders, election supply boxes. The cost is allocated among all participating jurisdictions on a cost per precinct basis	Permanent and temporary employee precinct labor during the entire election cycle. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election: Number of registered voters x candidate cost factor = weighted registration factor. Weighted registration factor per jurisdiction divided by total weighted registration factor = percentage cost factor. Total Election Cost x Percentage Cost Factor = Allocation of Election Cost.	Total Cost of Election.
Labor Costs	Include, but are not limited to, ordering official precinct paper ballot and sample ballots; preparation of public notices; securing polling places; arranging polling site facility access; ordering equipment and polling place supplies; development of poll worker training; assigning voting equipment; coordinating, scheduling, delivery and pickup of voting equipment and supplies; assignment of poll workers to precincts; precinct poll workers training; balancing precinct rosters; processing payments for precinct poll workers; and processing precinct ballots through tallying machines. Actual labor wage and benefits paid x hours worked. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Include, but are not limited to, ordering official precinct paper ballot and sample ballots; preparation of public notices; securing polling places; arranging building access; ordering equipment and polling place supplies; development of poll worker training; assigning voting equipment; coordinating, scheduling, delivery and pickup of voting equipment and supplies; assignment of poll workers to precincts; precinct poll workers training; balancing precinct rosters; processing payments for precinct poll workers; and processing precinct ballots through tallying machines. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consist of charges for recruiting and training precinct officers, coordinating and securing polling places, and car and truck rental expenses associated with these tasks. Precinct officer payroll, polling place rentals and custodial services on Election Day, assembly of vote recorders, election supply boxes. The cost is allocated among all participating jurisdictions on a cost per precinct basis	Include, but are not limited to, ordering official precinct paper ballot and sample ballots; preparation of public notices; securing polling places; arranging building access; ordering equipment and polling place supplies; development of poll worker training; assigning voting equipment; coordinating, scheduling, delivery and pickup of voting equipment and supplies; assignment of poll workers to precincts; precinct poll workers training; balancing precinct rosters; processing payments for precinct poll workers; and processing precinct ballots through tallying machines. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election: Number of registered voters x candidate cost factor = weighted registration factor. Weighted registration factor per jurisdiction divided by total weighted registration factor = percentage cost factor. Total Election Cost x Percentage Cost Factor = Allocation of Election Cost.	Total Cost of Election.

Mileage	Mileage paid to poll workers pursuant to current IRS reimbursement rate. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Mileage paid to poll workers pursuant to current IRS reimbursement rate. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among all participating jurisdictions on a cost per precinct basis	Mileage paid to poll workers pursuant to current IRS reimbursement rate. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Included in Total Cost of Election.	Total Cost of Election.
Notices and Publications	General legal notices and paid ads published during the election as required by law. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Legal notices and paid ads published during the election as required by law. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Cost consists of charges for labor and services & supplies associated with the publication of election and polling place information in local newspapers before an election. The cost is based on actual cost directly related to each jurisdiction, plus overall election publication cost allocated on a cost per precinct basis.	Legal notices and paid ads published during the election as required by law. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Postage	Coordination and meeting with USPS; deposit of funds to postal accounts; postage costs associated with processing sample ballots; and mailing polling place worker recruitment and appointment letters. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Coordination and meeting with USPS; deposit of funds to postal accounts postage costs associated with processing sample ballots; and mailing polling place worker recruitment and appointment letters. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Cost consists of charges for labor and postage expense for mailing sample ballots. The cost is allocated among participating jurisdictions on a cost per registered voter basis	Coordination and meeting with USPS; deposit of funds to postal accounts postage costs associated with processing sample ballots; and mailing polling place worker recruitment and appointment letters. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.

Precinct Supplies	Includes such items as official precinct paper ballots, precinct supplies kits, quick reference guides for poll workers, procedure cards, labels, polling place flags, signs, posters, rosters of voters, packing list envelopes, security bags, tamper evident labels, seals and tape, ballot boxes, and precinct voting equipment. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Includes such items as official precinct paper ballots, precinct supplies kits, quick reference guides, procedure cards, labels, polling place flags, signs, posters, roster of voters, packing list envelopes, security bags, tamper evident labels and tape, ballot boxes, and precinct voting equipment. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consists of charges for assembling od supply boxes containing ballots and voting supplies for polling places, as well as processing miscellaneous election supplies. The cost is allocated among all participating jurisdictions on a cost per precinct basis. Official Ballots: Cost consists of vendor charges for printing and processing the official ballots. The cost is allocated among all the participating jurisdictions on a cost per registered voter basis. Printing: Costs consist of charges for labor and services and supplies associated with printing sample ballots, multi-lingual sample ballots and vote recorder pages. Sample ballot cost is allocated by the number of pages printed and registered voters, while vote recorder page cost is allocated by the number of precincts. Multi lingual sample ballot cost is based on the actual cost per ballot group, plus the overall printing cost allocated among all participating jurisdictions.	Includes such items as official precinct paper ballots, precinct supplies kits, quick reference guides, procedure cards, labels, polling place flags, signs, posters, roster of voters, packing list envelopes, security bags, tamper evident labels and tape, ballot boxes, and precinct voting equipment. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Training Supplies	Precinct Inspectors' binders, workbooks, procedure manuals, cards and training software. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Precinct Inspectors' binders, workbooks, procedure cards and training software. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among all participating jurisdictions on a cost per precinct basis	Precinct Inspectors' binders, workbooks, procedure cards and training software. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Vehicle Usage vendor	Costs associated with renting moving trucks such as labor, truck rental fees, and fuel. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Costs associated with renting moving trucks such as labor, truck rental fees, and fuel. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among all participating jurisdictions on a cost per precinct basis	Costs associated with renting moving trucks such as labor, truck rental fees, and fuel. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Election Costs					

Election Night Services	Unarmed security guard present and on-site emergency generator. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Unarmed security guard present: on-site emergency generator; and electronic traffic signs in alley. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consist of charges for Sheriff, Fire Warden, Communications, Mechanical, Electrical support services and public relations activity on Election Day. Sheriff Services are required to transport official ballots to the Tally Center. Electrical and mechanical support services are required at The Tally Center to monitor and address issues of election operations. The cost is allocated among participating jurisdictions on a per precinct basis.	Unarmed security guard present: on-site emergency generator; and electronic traffic signs in alley. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Employees	Permanent and temporary employee election labor during the entire election cycle. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Permanent and temporary employee election labor during the entire election cycle. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among participating jurisdictions on a per precinct basis. Provisional Ballots Voter identification: Costs allocated among all participating jurisdictions on a cost per precinct basis. Post election activities (conducting official canvass) are allocated among all participating jurisdictions on a cost per precinct basis.	Yes. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Labor Costs	Include, but are not limited to, preparation of detailed election calendar of events; quality control activities; data entry of all required information; designing and printing forms; arranging for additional staff and vendor support; and web development. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Include, but are not limited to, preparation of detailed election calendar of events; quality control activities; data entry of all required information; designing and printing forms; arranging for additional help and vendor support; and web development. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among participating jurisdictions on a per precinct basis.	Include, but are not limited to, preparation of detailed election calendar of events; quality control activities; data entry of all required information; designing and printing forms; arranging for additional help and vendor support; and web development. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.

Notices and Publications	Legal notices and paid ads published during the election as required by law. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Legal notices and paid ads published during the election as required by law. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Cost consists of charges for labor and services & supplies associated with the publication of election and polling place information in local newspapers before an election. The cost is based on actual cost directly related to each jurisdiction, plus overall election publication cost allocated on a cost per precinct basis.	Legal notices and paid ads published during the election as required by law. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Vehicle Usage	Vehicle rental for use during election cycle and/or election day. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Van, jeep and car rental for use during election cycle and/or election day. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among participating jurisdictions on a per precinct basis.	Van, jeep and car rental for use during election cycle and/or election day. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Vote-By-Mail(VBM)/Absentee Ballots						
Election Day/Night Workers	Actual labor wages and benefits paid to temporary employees who process VBM official ballots in envelopes received at an official site on election day. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Wages paid to temporary employees who process VBM official ballots in envelopes received at an official site on election day. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consist of charges for labor and services and supplies for processing Vote-By-Mail requests. The cost is allocated among all participating jurisdictions within a ballot group on a cost per VBM request basis.	Wages paid to temporary employees who process VBM official ballots in envelopes received at an official site on election day. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Employees	Permanent and temporary employee VBM labor during election cycle. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Permanent and temporary employee VBM labor during election cycle. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consist of charges for labor and services and supplies for processing Vote-By-Mail requests. The cost is allocated among all participating jurisdictions within a ballot group on a cost per VBM request basis.	Permanent and temporary employee VBM labor during election cycle. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.

Labor Costs	Include, but not limited to: sort, issue, receive, process current election vote by mail ballots received; verifying voters' signatures; set up security and ballot exam rooms for vote by mail processing and remark boards; run all vote by mail (including military and overseas) ballots through tallying machines. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Include, but not limited to, sort, issue, receive, process current election VBM and all mail ballots received over the counter or through the mail service; verifying VBM official ballot voters' signatures; set up security and ballot exam rooms for VBM and all mail remark boards; run the VBM, All Mail, and Military/Overseas ballots through tallying machines. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Costs consist of charges for labor and services and supplies for processing Vote-By-Mail requests. The cost is allocated among all participating jurisdictions within a ballot group on a cost per VBM request basis.	Include, but not limited to, sort, issue, receive, process current election VBM and all mail ballots received over the counter or through the mail service; verifying VBM official ballot voters' signatures; set up security and ballot exam rooms for VBM and all mail remark boards; run the VBM, All Mail, and Military/Overseas ballots through tallying machines. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Notices and Publications	Legal notices and paid ads published during the election as required by law. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Legal notices and paid ads published during the election as required by law. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	Cost consists of charges for labor and services & supplies associated with the publication of election and polling place information in local newspapers before an election. The cost is based on actual cost directly related to each jurisdiction, plus overall election publication cost allocated on a cost per precinct basis.	Legal notices and paid ads published during the election as required by law. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Postage	Coordination and meeting with USPS; deposit of funds to postal accounts; audit and balancing of postage accounts; postage costs associated with processing VBM, All Mail and Military ballots. Entities portion is included in cost per voting opportunity multiplied by the number of registered voters in entity.	Coordination and meeting with USPS; deposit of funds to postal accounts; postage costs associated with processing VBM, All Mail and Military ballots. Entities portion is cost per registered voter multiplied by the number of registered voters in entity	The cost is allocated among participating jurisdictions on a cost per registered voter basis	Yes. Flat fee per voter. 6/3/14: First contest $0.6507 per registered voter; each additional contest $0.0619 per registered voter; each page over 4 in sample ballot $0.0124 per registered voter	Total Cost of Election.	Total Cost of Election.
Additional Comments	Shasta County will begin charging school districts for their VBM costs in 2016.	Sonoma County began charging school districts for their VBM costs in 2014.				
Candidate Statement of Qualifications	Actual Costs					

Account Management Fee	Each unique ballot page set up cost from mailing house services vendor fee.	Each unique ballot page set up cost from mailing house services vendor fee	Not indicated.	Each unique ballot page set up cost from mailing house services vendor fee. Calculated using the following formula: sample ballot cost, divided by total registered voters, divided by number of pages in sample ballot equals cost of candidate statement per page. For purposes of calculation, 201-250 words equal one page and 200 words or less equal 1/2 page Elections Code determines number of allowable words for particular office.	Total Cost of Election.	
Printing Costs	Sample ballot and vote by mail and voter information pamphlet inserts. Mailing house services vendor cost for sample ballot and VIP inserts divided by total number of ballot type pages equals Mailing house services vendor cost per ballot type pages multiplied by number of statement of qualification ballot type pages multiplied by mailing house services vendor ballot type quantity billed divided by number of candidates on all statement of qualification pages on the ballot type.	Sample ballot and vote by mail and voter information pamphlet inserts. Mailing house services vendor cost per ballot type pages multiplied by Number of statement of qualification ballot type pages multiplied by Mailing house services vendor ballot type quantity billed divided by Number of candidates on all statement of qualification pages on the ballot type	Printing: Costs consist of charges for labor and services and supplies associated with printing sample ballots, multi-lingual sample ballots and vote recorder pages. Sample ballot cost is allocated by the number of pages printed and registered voters, while vote recorder page cost is allocated by the number of precincts. Multi lingual sample ballot cost is based on the actual cost per ballot group, plus the overall printing cost allocated among all participating jurisdictions.	Sample ballot and vote by mail and voter information pamphlet inserts. Calculated using the following formula: sample ballot cost, divided by total registered voters, divided by number of pages in sample ballot equals cost of candidate statement per page. For purposes of calculation, 201-250 words equal one page and 200 words or less equal 1/2 page Elections Code determines number of allowable words for particular office.	Total Cost of Election.	

Labor	Examples of these costs include, but are not limited to: time spent estimating statement of qualification deposits for candidates, and including this information in the guide to running for office. Time spent proofing the candidate statement qualification to be incorporated in the sample ballot and the VIPs before final printing for an election. Time spent calculating actual pro rata share of costs after the election when the final bill from the mailing house services vendor has been received. This cost is shared equally by all candidates that printed statement of qualifications in all ballot types.	Examples of these costs include, but are not limited to; time spent estimating statement of qualification deposits for candidates, and including this information in the guide to running for office. Time spent proofing the candidate statement qualification to be incorporated in the sample ballot and the VIPs before final printing for an election. Time spent calculating actual pro rata share of costs after the election when the final bill from the mailing house services vendor has been received.	Costs consist of charges for labor and services & supplies associated with preparing and proofreading ballots and other related election materials. The cost is allocated among all participating jurisdictions on a cost per ballot group basis.	Examples of these costs include, but are not limited to; time spent estimating statement of qualification deposits for candidates, and including this information in the guide to running for office. Time spent proofing the candidate statement qualification to be incorporated in the sample ballot and the VIPs before final printing for an election. Time spent calculating actual pro rata share of costs after the election when the final bill from the mailing house services vendor has been received. Calculated using the following formula: sample ballot cost, divided by total registered voters, divided by number of pages in sample ballot equals cost of candidate statement per page. For purposes of calculation, 201-250 words equal one page and 200 words or less equal 1/2 page Elections Code determines number of allowable words for particular office.	Total Cost of Election.	
Miscellaneous						
Depreciation Schedule	Not currently used.	Has a 4 year, 20 year, and 1-time use schedule for precinct supplies. Does not include big items such as election systems. Potentially, future depreciation would be billed out based on number of voters.	Not listed.			
Recount	Published rates with actual costs in county's Recount Guide.			Ascertain what relevant materials the requestors want to see, then use fee schedule. Recount is not just ballot action. Through discussion county can better anticipate costs/labor/etc.		

| Preparing Estimates for Districts | Estimates for actual costs of printing, labor, voting opportunities. Similar to preparing budget. | $3-7 per voter flat rate estimate | Estimates are based on pervious like election and number of participating agencies. | | From Marin County Website: Statewide Primary Election, Statewide General Election, UDEL : $1.75 - $3.00 per registered voter. Special Election at polls: $8.00 - $10.00 per registered voter. Special Election by mail ballot: $4.00 - $8.00 per registered voter. | |
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Definitions for Marin County

Election Costs: Salaries: salaries x productive hours per year. Indirect costs: actual costs/number of full time staff x productive hours per year. Services and supplies: actual costs/ number of full time staff x productive hours per year. Management and supervision costs: salaries/ number of full time staff x productive hours per year. Remaining costs are actual.

Total Contest Factor: A factor of 1.0 is assigned for the first contest for a jurisdiction. Each additional contest will add 0.15 for candidate contests and for measure contests to the factor. For example, a city with three separate issues on the ballot at an election – 1 candidate contest and 2 measure contests – would have a factor of 1.3. A district with 2 candidate contests and 2 measure contests would have a factor of 1.45.

Total Weighted Registration Factor: The weighted registration factor for all jurisdictions involved in the election.

Rate Per Productive Hour (Salaries): Salaries x productive hours per year

Definitions for Santa Barbara County

Total Cost of Election: Total Cost of Election: Actual costs for all categories plus indirect charges. Indirect charges are defined as ICRP x regular salaries and benefits plus extra help salaries plus overtime. ICRP is a percentage developed by Auditor-Controller. For the 11/4/14 election ICRP equaled 89.48%

Pooled Voter Costs: Salaries(regular plus benefits; extra help; overtime); communications; sample ballot costs(sample ballot costs less direct identified costs); ballot costs; supplies; postage; printing; temporary staffing; special department expense; motor pool, sheriff, IT services.

Sample Ballot Costs: Cost less direct identified costs and cost directly billed to candidates.

Direct Identified Costs: sample ballot costs that can be directly identified to a specific jurisdiction; portion of special department expenses.

Division Indirect Charges: Salaries x ICRP(11/4/14 = 89.48%)

Factor: Federal/State Elections: 1.00 for first federal/state contest plus .10 for each additional contest. Example: governor = 1.00; lieutenant governor equals .10. State race that is not statewide = .25. Example BOE- 2nd District; State Assembly District 35. Local races and measures factor is .25(whether UDEL, presidential or gubernatorial.

Special Department Expense: Includes items such as display ads in local media, legal ads, poll worker stipends, delivery and pick-up of election materials to polling locations etc.