

CALIFORNIA ASSOCIATION OF CLERKS & ELECTION OFFICIALS and
COUNTY RECORDERS' ASSOCIATION OF CALIFORNIA
2018 JOINT NEW LAW WORKSHOP
TENTATIVE AGENDA

TUESDAY, DECEMBER 11

ROOM

1:00 p.m. **Elections** – BPC Meeting (open to BPC member counties only) Big Sur

WEDNESDAY, DECEMBER 12:

8 to 9:30 **CRAC Principals Only** Breakfast Capitol View

9:00 **County Clerk - CRM Meeting** Regency A

- Co-Chair, Monique Blakely, Los Angeles
- Co-Chair, Jaime Pailma, Los Angeles

Elections - Voters with Special Needs (*Closed to vendors*) Regency C

- Co-Chair, Tim McNamara, Los Angeles
- Co-Chair, Erin Mayer, San Diego

Elections - Petitions Regency F

- Heather Ditty, Sacramento

Elections – Fiscal Staff Workshop Regency B

- Cathy Darling Allen, Shasta

9:30 **Recorders – DRIM** Regency DE

- Danielle Rifilato, Santa Barbara

10 **Recorders Legislative Meeting** Regency DE

- Co- Chair, Monique Blakely, Los Angeles
- Co-Chair, David Valenzuela, Ventura
- Rob Grossglauser, Legislative Advocate

11 **CRAC Board of Directors Meeting** Regency DE

- President, Donna Johnston, Sutter
- Vice President, Mark Lunn, Ventura
- Treasurer, Joseph Canciamilla, Contra Costa
- Secretary, Leslie Morgan, Shasta

Elections –Voting Systems/HAVA (closed to vendors) Regency C

- Tim McNamara, Los Angeles

12 Lunch on your own Foyer

1 to 5 Exhibitor Visitations

1 **Elections Legislative Meeting** Regency C

- Co-Chair, Tricia Webber, Santa Cruz
- Co-Chair, Ryan Ronco, Placer

WEDNESDAY Continued....

1	County Clerk Legislative meeting <ul style="list-style-type: none">• Co-Chair, Donna Allred, Sacramento• Co-Chair, Victoria Rodriguez, Riverside• Matt Siverling, Legislative Advocate	Regency A
1:30	Recorders' General Session Pledge Welcome Remarks & Announcements <ul style="list-style-type: none">• President, Donna Johnston, Sutter New Law Presentations <ul style="list-style-type: none">• Monique Blakely, Los Angeles• David Valenzuela, Ventura• Danielle Rifilato, Santa Barbara• Rob Grossglauser, Legislative Advocate	Regency DE
3	Refreshment Break/Exhibitor Visitations	Foyer
3:30	CACEO Board of Directors Meeting <ul style="list-style-type: none">• President, Joseph Holland, Santa Barbara• Vice President, Brandi Orth, Fresno• Treasurer, Donna Johnston, Sutter• Secretary, Tommy Gong, San Luis Obispo Recorders – Mutual Problems <ul style="list-style-type: none">• Jaime Pailma, Los Angeles• Danielle Rifilato, Santa Barbara	Regency C Regency DE
5:45 to 7:15	Welcome Reception – All Attendees Introduction of Exhibitors Presentations	Regency ABC

Dinner on your own

THURSDAY, DECEMBER 13:

8 to 4	Exhibitor Visitations	
8	Continental Breakfast	Foyer
8 to 9:30	CACEO Principals Only Breakfast	Capitol View
9	Recorders – Trustworthy Storage <ul style="list-style-type: none">• Rob Grossglauser, Pinnacle Advocacy CACEO Opening Session (<i>Elections & County Clerk</i>) Pledge Welcome Remarks & Announcements President, Joseph Holland, Santa Barbara Recognition of Subcommittees and Updates Tricia Webber, Santa Cruz Ryan Ronco, Placer	Regency DE Regency BC

THURSDAY Continued...

Clerk of the Board of Supervisors Regency F
2018 Chaptered Laws Affecting the Duties of the Clerk
of the Board of Supervisors (*Clerk of the Board*)

Discussion of Newly Amended BOE Property Tax Rules and
Fair Political Practices Commission Regulations

Bullets You Didn't Know You Dodged": A Discussion of CACEO
Legislative Actions in 2018 that Saved You Money and
Headaches

- John McKibben, Los Angeles County
- Matt Siverling, Legislative Advocate

Another hilarious roller coaster ride involving a discussion of the dubious decisions (and maybe some good decisions, too) that the Legislature and the Governor made this year that will cause you to make some changes in the way you perform your duties. Find out exactly what the BOE did to the Rules affecting the county board of equalization's jurisdiction, the application for assessment appeal form, electronic agent's authorization form, pre-hearing conferences, and postponements and continuances. Once again, if time allows, hear horror stories of legislation and Property Tax Rule-making that might have caused you actual heartburn had CACEO and its allies not come to the rescue at the Legislature and at the State Board of Equalization. Or, if you don't want the stress, the hotel bar will be open, even at this early hour.

10 Refreshment Break, Exhibitor Visitations Foyer

10:30 **Recorders**– Block Chain Regency DE
• Larry Burtness, Washoe County

Elections-New Law Presentations Regency BC
• Tricia Webber, Santa Cruz
• Ryan Ronco, Placer

Clerk of the Board of Supervisors Regency F
FPPC Presentation: The Do's and Don'ts of Filing Officer
Duties, Best Practices for the Filing Season, and Answers
to Your FPPC Questions Straight from the Source (*Clerk of the Board*).
• Deborah Hanephin, Manager, Fair Political Practices Commission
Education Division

Do the words pre-filing notifications, filing deadlines, and schedules make you quiver? Does Conflict of Interest Code Update or the thought of reviewing hundreds of forms make you shiver? Form 700 filing officers play an important role in ensuring the Political Reform Act is effectively administered. Your job as Filing Officer puts you in the middle of the FPPC paperwork jungle. As the official "Face of the County" for the annual filing process, you are the one the Board Members, Planning Commissioners, elected officials and appointed commissioners look to for advice and clarification on what they are supposed to do. But where do you go to get your information? Please join us as Deborah Hanephin from the Fair Political Practices Commission presents a Filing Officer Training session with topics to include filing officer duties and the Form 800 series. Then stay for a 30-minute Q and A Session with Ms. Hanephin for answers to your questions straight from the FPPC.

THURSDAY Continued...

3:10 **Clerk of the Board of Supervisors** **Off-site.**
Tour of State Archives and Discussion of Management
of *State Records, Digitization, and Trustworthy Electronic
Records (Clerk of the Board)*

- Nancy Lenoil, State Archivist
- Tamara Martin, Deputy State Archivist
- Jessica Knox-Jensen, Managing Archivist

Take a tour of the State Archives at the Office of the Secretary of State to learn how the State Archives manages the state's records and learn about best practices to convert records to a digital format. Get an update on the Secretary of State's regulation on "Trustworthy Electronic Document or Record Preservation" to see how it affects Clerks and what guidance it can give Clerks in implementing electronic records programs.

Note: Clerks of the Board will meet NO LATER THAN 3:10 p.m. in the hotel lobby and will immediately walk to the Office of the Secretary of State at 1020 O Street (a block south of the Capitol). We must pass through security scanning machines, which will take time, so please be prompt.

3:30 **Elections –** Regency BC
Fair Political Practices Commission Panel
Panel members TBD

Discussion about Public Records Act bills and campaign finance

Media Tools – How to effectively use the different forms of media
Panel members TBD

County Clerk - Mutual Problems Regency A

- Donna Allred, Sacramento
- Victoria Rodriguez, Riverside

Dinner on your own

FRIDAY, DECEMBER 14

9 **Elections – Secretary of State's Office** **Off-Site**
Secretary of State Building, Auditorium
1500 11th Street, First Floor
Sacramento, CA 95814
Welcome Remarks

Cybersecurity Presentation and Breakout Session
Panel TBD

Vote Center 2020 Rollout
Panel TBD

New Programs
Risk Limiting Audits
Ballot Tracking
Other New Programs
Panel TBD

12 **Adjourn** *Above is a tentative agenda subject to change.*