

***Please join us for the***  
COUNTY RECORDERS' ASSOCIATION OF CALIFORNIA  
and  
CALIFORNIA ASSOCIATION OF CLERKS & ELECTION OFFICIALS  
*Joint New Law Workshop & Seminar*  
CONFERENCE INFORMATION

**DATES TO NOTE:**

- |   |   |
|---|---|
| → Conference Dates  | December 3-5, 2019  |
| → Registration and check due<br>To ensure space                             | <b>November 11, 2019</b>                                  |
| → Hotel deadline for group rate   | November 11, 2019   |
| → Last day to cancel & receive refund,<br>(Minus \$100 for processing)      | November 11, 2019   |
| → Setup: <b>CRAC</b> 10:00 am – 12:00 pm<br><b>CACEO</b> 12:00 pm – 2:00 pm | Tuesday, December 3, 2019<br>Wednesday, December 4, 2019  |
| → Breakdown: <b>CRAC</b> 12:00 pm<br><b>CACEO</b> after 3:30 pm             | Wednesday, December 4, 2019<br>Thursday, December 5, 2019 |

**EXHIBITOR INFORMATION:**

Each exhibitor will be provided one draped table in an eight linear foot space, no pipe-n-drape enclosure. All tables will be provided standard electric hookup. Contact the hotel directly by calling Becky Wolfe in Sales at (916) 321-3530 for any special requirements such as 220 power, monitors, and small screens as overhead projection on walls is prohibited.

**RESERVATIONS:**

The Hyatt Regency Hotel will host this workshop. Room rates are \$165 single or double occupancy. Reservations can be made online at <https://www.hyatt.com/en-US/group-booking/SACRA/G-CEO2> or by calling 888-421-1442. Requests for user group, hospitality suites, receptions, etc. should be made directly through the Sales Department: Becky Wolfe at [becky.wolfe@hyatt.com](mailto:becky.wolfe@hyatt.com); 916-321-3530.

**SHIPPING:**

Please ship your equipment to arrive no more than two days prior to the conference to:  
XXX Your Name and Company Name  
Exhibitor for CACEO  
C/O Becky Wolfe, Sales Manager  
1209 L Street  
Sacramento, California 95814

**SECURITY:**

Security will be provided overnight Tuesday and Wednesday.

**DRAWINGS:**

Exhibitor gift drawings will be Wednesday morning break for Recorders' others will be Thursday afternoon break just prior to tear down.

**QUESTIONS:**

Chrissi Keller  
Conference Coordinator  
(360) 652-8553; FAX (360) 652-8625  
Cell (425) 268-7935  
Email: [cckeller52@gmail.com](mailto:cckeller52@gmail.com)