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Best Practices to Ensure Full Compliance With the National Voter Registration Act (NVRA)

1. Include a voter registration card (VRC) and an NVRA voter preference form as a standard part of each new application, renewal, recertification or notification of address or name change packet.
2. Review the VRC and NVRA voter preference form as part of the benefits enrollment, renewal, and change of address process.
3. Keep completed NVRA voter preference forms for 2 years.
4. Forward completed VRCs to the county elections office daily.
5. Always get supplies of blank VRCs from the county elections office.
6. Arrange for an annual NVRA training session for staff.
7. Appoint an NVRA Coordinator.